

CAPE MAY COUNTY  
DEPARTMENT OF PUBLIC SAFETY TRAINING CENTER  
POLICE ACADEMY



**J.Harris Academy of Police Training: Road Sergeant "Tune Up" One Day Course**

This full, one-day "tune-up" discusses the importance of this supervisory role as it relates to key areas of first-line supervision. This is an essential training program for Corporals and Sergeants of all experience levels. The goal of this program is to refocus those who have been serving in the rank for some time and may have become a slave to the administrative tasks and complacent to the monitoring and proactive supervision of our people. Topics Discussed: Motivation & Morale, Communication for the individual & the team, Understanding Generational Differences, Positive Organizational Communication, Understanding "Toxic" environments & Micromanagement, Designing a proactive supervision plan, time management, delegation, & personnel development, Understanding Coaching v. Counseling (handling performance and policy violations), Open Discussion Forum: Tips for Specific Supervisory Issue.

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April 26, 2024

8:30 a.m. – 4:30 p.m.

**In County Tuition: \$100.00/Out of County: \$150.00 Class limit: 80**

*Return completed form to:*

Cape May County Public Safety Training Center

4 Moore Road, DN909

Cape May Court House, NJ 08210

**FAX: (609) 463-0749**

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***Please type or print clearly all required information:***

Rank / Name

Date of Birth

Department

Address

Phone #

Fax #

E-mail

Approved by:

Print Name, Rank/Title